



Airport

Houston George Bush Intercontinental Airport - IAH - 35 km N of city centre

:: **Bus** - regular bus and shuttle service is provided by Coach USA/Express Shuttle USA to various locations in Houston area - fare is avg. US\$21

:: **Taxi** - to downtown appx US\$40 - to NASA appx US\$ 75

:: **Airport information desk** - Phone 281 230 3100

On your best behavior...

Business - Smart dress is expected for business. Short sleeves are ok in hot weather. Normal business courtesies should be followed although Americans tend to be less formal than Europeans. Appointments should be made and kept punctually. Business cards are standard.

Social - Atmosphere is usually relaxed and informal. Handshaking is customary. Gifts are appreciated when you are invited to a private home. Smoking is very restricted in most public places, including transport. Restaurant usually have special smokers' sections.

Tipping - is widely practiced as service charges are usually not included in the bill. Tip is usually 15% standard. Porters expect US\$1 per bag.

Communication & Power

Mobile - GSM 1900 network available

Internet - internet cafés are available in most urban areas

Phone - country code **+1** - Outgoing International **011** - Emergencies (police, fire department, medical) **911**

Electricity - 110/120 volts AC, 60Hz - Flat 2pin plugs are standard. For use of European appliances, buy a plug adaptor (best done *before* arrival in the USA).

Time Zone

Central Standard Time at GMT -6 :: GMT -5 from April to October

Local Information

Greater Houston Convention and Visitors Bureau - 901 Bagby (City Hall) - open daily from 0900-1600
Phone +1 (713) 437 5200 or 1-800-4-Houston

Local Office

American Express Travel Service
5084 Westheimer, #4600 Galleria
Houston, TX 77056 - Phone +1 (713) 626 5740

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Cut out the Factsheet and fold it into a wallet card



Disclaimer - this factsheet is to be used for informational purposes only. For up-to-date information regarding your travel and your passport, visa and health requirements, please contact your dedicated amex office.



**Corporate
Travel**

Emergency Service
+44 20 8253 8490
outside normal office hours only